

LYNNWOOD PUBLIC FACILITIES DISTRICT NOVEMBER 2025 BOARD MEETING

NOVEMBER 04, 2025 10:30 AM

HYBRID MEETING, LYNNWOOD EVENT CENTER OR ZOOM WEBINAR

3711 196TH ST SW

LYNNWOOD, WA 98036

USE THIS LINK:

<https://us02web.zoom.us/j/81611344098>

Or One tap mobile:

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BOARD	STAFF/OTHER
Taylor Nordby, Chair	Janet Pope, Executive Director, Lynnwood PFD
Wally Webster II	Josh Cain, Director of Finance, Lynnwood PFD
Michelle Meyer Treasurer – Ex Officio	Jennifer Lee, Executive Assistant, Lynnwood PFD
Frank Percival	Heather Bacon, Operations Manager, Lynnwood PFD
Chris Collier	Matt Hendricks, Attorney, Lynnwood PFD
Rosario Reyes	Kym Michela, Michela Communications
	Laura Bachman, Bachman Consulting
	Dan Fenton, JLL
	David Parshall, City of Lynnwood
	Abigail Harrod, JLL
	Greg Whitney, Poag Development
	Malak Arnal, LEC
	Michael Bouscher, LEC
	Ben Wolters, City of Lynnwood

Time	Action Items *=materials attached	Presenters
10:30	A. Call to Order	Chair Nordby
	Roll Call and Welcome	
	B. Public Comment	
10:35	C. Approval of Agenda*	
	Motion to Approve Agenda	
10:37	D. Announcements & Communications Budget Presentation Schedule	Board, ED Pope
10:40	E. Consent Agenda	
	Minutes of October 7 th *	
	Accounts Payable Report*	
	Repairs and Cash Flow Report*	
	Motion to Approve Consent Agenda	Chair Nordby
	F. Business Items	
10:50	2026 Tentative Board Calendar	ED Pope/Jenn Lee
10:55	Q3 Financial Report*	Dir. Cain
11:05	Q3 LEC Report*	GM Bouscher
11:15	2026 Operating and Capital Budget Review*	ED Pope/Dir. Cain /Laura Bachman
	Motion to Approve Operation and Capital Budget	
11:45	LTAC Grant Approval	ED Pope

Next Board Meeting
December 2nd, 2025
January 6th, 2026

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	Motion to Approve Application to LTAC Grant	
11:50	Civil Engineer Spending Authorization	ED Pope/Laura Bachman
	Motion to Approve Civil Engineer Spending	
11:55	COI & Public Records Training	Matt Hendricks
12:25	Executive Director Report (presented at meeting)	ED Pope
12:30	G. Updates on City Planning	Ben Wolters
12:35	H. Comments from CM Parshall	CM David Parshall
12:40	Adjournment	Chair Nordby

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